

**RECRUITER REGISTRATION FORM**

**RECRUITER #1** Prefix \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Professional Title \_\_\_\_\_ Email \_\_\_\_\_

Ex: Associate Professor, Director, Assistant Coordinator

Gender: \_\_ Male \_\_ Female    Age: \_\_ 18-25 years old \_\_ 26-35 years old \_\_ 36-49 years old \_\_ +50 years old  
Status: \_\_ Faculty \_\_ Administrator \_\_ Professional \_\_ Other

**RECRUITER #2** Prefix \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Professional Title \_\_\_\_\_ Email \_\_\_\_\_

Gender: \_\_ Male \_\_ Female    Age: \_\_ 18-25 years old \_\_ 26-35 years old \_\_ 36-49 years old \_\_ +50 years old  
Status: \_\_ Faculty \_\_ Administrator \_\_ Professional \_\_ Other

Company/Institution \_\_\_\_\_ Phone \_\_\_\_\_  
Billing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**I have read and agreed to the Recruitment Fair Booth Agreement:**    Yes

**Select your registration type:**    Each recruiter package includes 2 conference registrations

Registration Type	Early-Bird Registration Ends February 15, 2019	General Registration Begins February 16, 2019
Recruitment Fair Recruiters	<input type="checkbox"/> \$400	<input type="checkbox"/> \$500
Recruitment Fair Recruiters (University Partners)	<input type="checkbox"/> \$300	<input type="checkbox"/> \$400

Check which type(s) of recruitment you will do:    **Career Recruitment**    **Graduate School Recruitment**

BDN Networking Social Ticket \_\_\_\_\_ x \$25.00 (USD) = \$ \_\_\_\_\_

Names of all Networking Social Ticket Holders (include yourself): \_\_\_\_\_

**Breakfast and Lunch will be provided**

List any dietary restrictions? \_\_\_\_\_

**Total Payment:** \$ \_\_\_\_\_

**Payment Method:**    **Check** (Payable to Black Doctoral Network)    **Visa**    **MasterCard**    **Discover**

**Card Number** \_\_\_\_\_ **Card Exp.** \_\_\_\_\_ **CVV** \_\_\_\_\_

**Card Holder Name** \_\_\_\_\_

**Authorization Signature** \_\_\_\_\_

**Refund Policy:** No refunds will be granted starting March 1, 2019. For group submissions, registration fees are NON-REFUNDABLE, however, if a co-panelist withdraws, the group members can add in a substitute at no additional charge.

# RECRUITMENT BOOTH AGREEMENT



**Black Doctoral Network, Inc.**  
300 Delaware Ave.  
Suite 210  
Wilmington, DE 19801

### **RECRUITMENT BOOTH AGREEMENT:**

- I agree to assume the entire responsibility and liability for losses, damages and claims arising out of injury to persons or damages to exhibitor's displays, equipment or other property brought upon the premises of Loyola Marymount University and agree to indemnify, defend and hold harmless the Black Doctoral Network, booth vendor, Loyola Marymount University, and its owners, servants, agents and employees against all claims or expenses for such losses. Recruiter space is limited and will be available on a first-come, first-serve basis. The Black Doctoral Network reserves the right to accept or reject any vendor. All products and services displayed and/or sold from exhibits must be pre-approved by the Black Doctoral Network.

### **PAYMENT & REFUND POLICY:**

Payments can be made via credit card or check/money order.  
We accept Visa, MasterCard, and Discover.  
No refunds will be granted starting March 1, 2019.

**Signature:** \_\_\_\_\_

**On-Site Representatives**

\_\_\_\_\_  
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